

**PULASKI COUNTY COMMISSIONERS**

The Pulaski County Commissioners met in regular session Monday November 7, 2022 at 6:00pm at the Pulaski County Highway Department training room. Commissioners present were Charles Mellon, Maurice Loehmer, Michael McClure with Pulaski County 1<sup>st</sup> Deputy Auditor Mary Mays and County Attorney Kevin Tankersley.

Also present were Sara Kroft, John Bawcum, Fred Kasten, Terri Hansen, Andrew Pesaresi, Jeff Richwine, Nathan Origer, Leeann Wright, Connie Ehrlich, Joe Moyer, Megan Galbreath, Mary Welker.

President Mellon opened the meeting with the Pledge of Allegiance.

**IN RE: CASA**

The 2023 State CASA/GAL Grant application presented for approval. This is for Court Appointed Special Advocates (CASA) with \$12,490.00 being the State allowed maximum. Maurice Loehmer made a motion to approve the application as presented and Mike McClure seconded. Motion passed unanimously.

**IN RE: PANDHANDLE PATHWAY**

John Bawcum & Fred Kasten gave an update on the Panhandle Pathway expansion project. A 2.5 million dollar grant award makes the expansion possible. The Project will start in Winamac on SR#14 west and extend north up to the back of McDonalds and the south end extending to the France Park entrance will begin in 2024. The Grant Money must be spent by December 2025. Future plans are to run path up to State Park. The State Park is working with the Town of Winamac to run sewer and water lines to park and hopefully the pathway can piggy-back on this project. There is a 20% match required, which the PanHandle Pathway LLC has.

**IN RE: HEALTH**

A following revised Fee Schedule increasing some health department fees presented for review and approval.

<b>ENVIRONMENTAL HEALTH</b>			
New Septic Permit	70.00	Repair/Replacement Septic Permit	50.00
New Septic Contractor's Fee	100.00	Annual Food Permit	75.00
30.00Tattoo Parlor Permit	150.00	Each Additional Tattoo Artist working in Establishment	25.00 each
		Well Permit	20.00
		Temporary Food Permit	
<b>VITAL RECORDS</b>			
Birth Certificates	15.00	Death Certificates	20.00
Paternity affidavits	25.00	Corrections/Changes to Vital Records	25.00
		Genealogy Research per ½ hour	10.00
<b>PUBLIC HEALTH NURSING</b>			
Adult Tetanus	50.00	Adult Tdap	60.00
TB Testing (Students)	15.00	Influenza Vaccine	30.00
All record replacement (paternity affidavits, vaccine, etc.)	5.00	TB Testing (Adults)	25.00
Pregnancy testing	5.00	Adult Hepatitis B shots (3 shot series)	70.00
All VFC (Vaccine for Children) administrative fee	15.00	Lead screening/hemoglobin	free
Medicaid Patients will be billed through Medicaid – no payment due at time of services			
Collection Fee	50.00 + amount of original check		

Maurice Loehmer made a motion to approve revised fee schedule as presented, Michael McClure seconded. Motion passed unanimously. County attorney will draft an ordinance to cover this fee schedule.

Malpractice insurance for Public Health Nurse discussed briefly.

**IN RE: LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)**

Order of Promulgation, updated as of October 21, 2022, presented for review and approval. The recent EMA vacancy discussed briefly. LEPC will interview potential candidates and bring recommendation to the Commissioners. The commissioners stated intent to advertise as a part-time position but expected this to be discussed at the December joint session and appoint position at the January 3, 2023 regular meeting.

**IN RE: JUSTICE CENTER**

A \$44,088.44 estimate from Small's Maintenance and Electrical LLC for a battery-backup in the Justice Center serving the County servers presented for consideration. The Jail, dispatch, and 911 already have one but it is not big enough for the entire building. Tabled for further review.

**IN RE: CDC**

An issue with an HVAC noise in the CASA office and doors/hardware have justice center completion delayed.

There is a site visit for interested contactors for the County Highway Roof repair/replacement at 11:00am on November 21, 2022 with quotes due to CDC by 4:00pm on December 9, 2022 and expected to be opened by the Commissioners at the December 12, 2022 joint session.

A Legal notice for bid solicitation has been published for the Justice Center Work release facility. There is a pre-bid meeting at 2:00pm on November 21, 2022 with bids due to the CDC office by 4:00pm on December 9, 2022 and will be opened by Commissioners at the December 12, 2022 joint session.

The courthouse renovation project start date is moved to June or July 2023. Architectural drawings are in second round; steering committee meetings and one on one department meetings expected. Cost savings discussed briefly. The east annex building will be used as temporary offices for the Assessor, Auditor, Recorder and Treasurer during the renovation. The 117 E Main Street building next to Pulaski County Abstract will be the temporary location for the Clerk’s office at \$600.00 per month plus utilities. Maurice Loehmer made a motion to approve the Clerk’s temporary location, Charles Mellon seconded and motion carried unanimously. County Attorney will draw up a lease.

Authorization requested to move forward with the first formal step to establish a Pulaski County Redevelopment Commission, which has to be ordained by the Board of Commissioners, and a Pulaski County Economic Development Commission, which ultimately has to be ordained by Council. Decision tabled for the December 12, 2022 joint session.

**IN RE: OTHER BUSINESS**

Maurice Loehmer made a motion to approve claims and payroll #22, Michael McClure seconded and motion carried unanimously.

Maurice Loehmer made a motion to approve the October 14, 2022 regular session minutes and the November 03, 2022 special session minutes as presented, Michael McClure seconded and motion carried unanimously.

Charles Mellon made a motion to appoint Taylor White to the Pulaski Memorial Hospital Board of Trustees as recommended, Maurice Loehmer seconded and motion carried unanimously.

The following 2023 Holiday and 2023 Meeting Schedules were presented for approval.

**2023 PULASKI COUNTY HOLIDAY SCHEDULE**

Martin Luther King Jr Birthday	Monday, January 16
Presidents' Day	Monday, February 22
Good Friday	Friday, April 7
Memorial Day	Monday, May 29
Juneteenth	Monday, June 19
Independence Day	Tuesday, July 4
Labor Day	Monday, September 4
Veterans' day observed	Friday, November 10
Thanksgiving	Thursday, November 23 and Friday, November 24
Christmas Day	Monday, December 25
In Lieu of Columbus Day	Tuesday, December 26
New Year's Day	Monday, January 1, 2024

The following 2023 Commissioners’ meeting schedule presented for review and approval:

Tuesday, January 3	Monday, May 1	Tuesday, September 5
Tuesday, January 17	Monday, May 15	Monday, September 18
Monday, February 6	Monday, June 5	Monday, October 2
Tuesday, February 21	Tuesday, June 20	Monday, October 16
Monday, March 6	Monday, July 3	Monday, November 6
Monday, March 20	Monday, July 17	Monday, November 20
Monday, April 3	Monday, August 7	Monday, December 4
Monday, April 17	Monday, August 21	Monday, December 18
		Tuesday, January 2, 2024

Maurice Loehmer made a motion to approve the schedules as presented, Charles Mellon seconded and motion carried unanimously.

**IN RE: PUBLIC COMMENT**

Joe Moyer commented that according to Roberts Rules of Order, the person recusing himself on a vote should announce his recusal at the beginning of the discussion and either leave the room or sit and become part of the audience.

With no other business to discuss, Michael McClure made a motion to adjourn at 7:03PM, Maurice Loehmer seconded and motion carried unanimously.

APPROVED AND SIGNED THIS 21<sup>ST</sup> DAY OF NOVEMBER 2022 BY THE **PULASKI COUNTY COMMISSIONERS.**

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CHARLES MELLON

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MAURICE LOEHMER

\_\_\_\_\_  
MICHAEL MCCLURE

ATTEST: \_\_\_\_\_  
LAURA WHEELER, AUDITOR, PULASKI COUNTY, IN