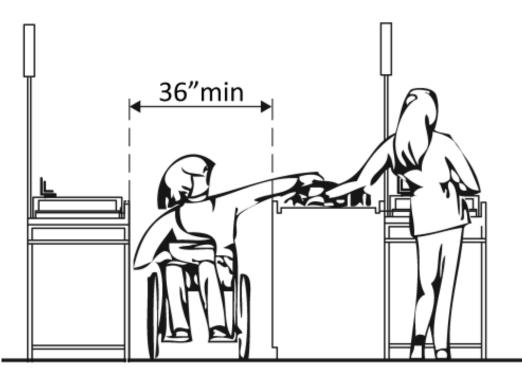
ADA Checklist for Existing Facilities

Priority 2 – Access to Goods & Services

Based on the 2010 ADA Standards for Accessible Design



Project	
Building ANNEX	
Location BUILDING INSPECTOR	
Date 10/15/2021	
Surveyors LARRY WEAVER	
SHERI GAILLARD	
Contact Information SHERI / 574-242-2508	

The layout of the building should allow people with disabilities to obtain goods and services and to participate in activities without assistance.



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ADA National Network Questions on the ADA 800-949-4232 voice/tty

www.ADAchecklist.org

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Questions or comments on the checklist contact the New England ADA Center at 617-695-0085 voice/tty or ADAinfo@NewEnglandADA.org

For the full set of checklists, including the checklists for recreation facilities visit www.ADAchecklist.org.

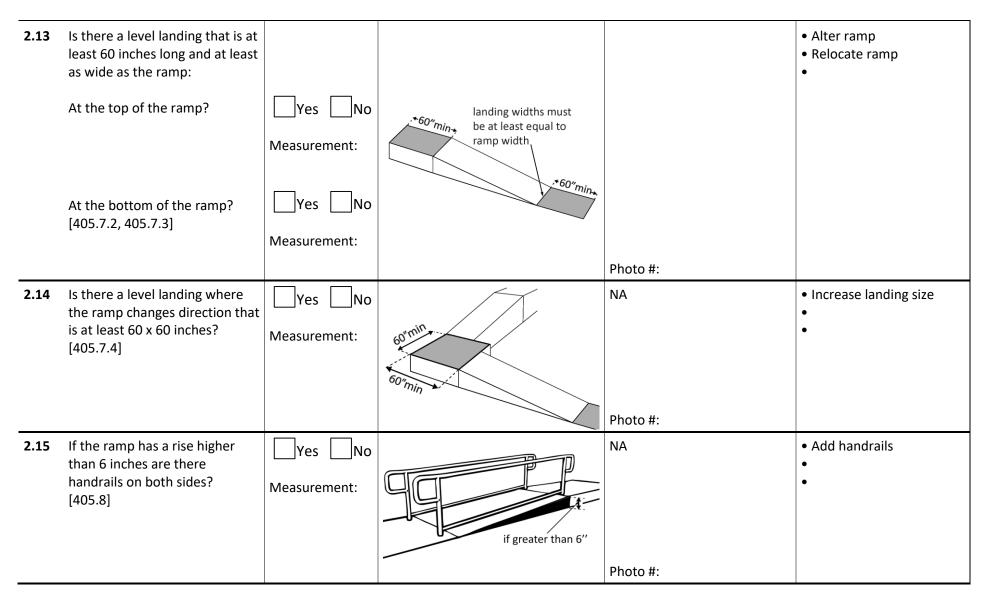
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Prio	rity 2 – Access to Goods 8	& Services		Comments	Possible Solutions
2.1	Does the accessible entrance provide direct access to the main floor, lobby and elevator? [See 2010 ADA Standards for Accessible Design – 206.4]	Yes No		Photo #:	 Create accessible route
Inter	ior Accessible Route	1			1
2.2	Are all public spaces on at least one accessible route? [206.2.4]	Yes No		Photo #:	 Create accessible route
2.3	Is the route stable, firm and slip-resistant? [40.2, 302.1]	Yes No		Photo #:	 Repair uneven surfaces
2.4	Is the route at least 36 inches wide? [403.5.1] Note: The accessible route can narrow to 32 inches min. for a max. of 24 inches. These narrower portions of the route must be at least 48 inches from each other.	Yes No Measurement: 86"	36"min 36"min 48"min 48"min 48"min 32"min 32"min 32"min 48"min 32"min		• Widen route •
				Photo #:	

2.5	If the route is greater than 200 feet in length and less than 60 inches wide, is there a passing space no less than 60 x 60 inches? [403.5.3]	Yes No Measurement:	36"min 60"min 60"min	NA Photo #:	 Widen route for passing space
2.6	Is the running slope no steeper than 1:20, i.e. for every inch of height change there are at least 20 inches of route run? [403.3] Note: If the running slope is steeper than 1:20, treat as a ramp and add features such as edge protection and handrails.	Yes No Measurement:		NA Photo #:	 Regrade
2.7	Is the cross slope no steeper than 1:48? [403.3]	Yes No Measurement:		NA Photo #:	 Regrade
2.8	Do all objects on circulation paths through public areas, e.g. fire extinguishers, drinking fountains, signs, etc., protrude no more than 4 inches into the path? Or	Yes No Measurement: 2.5"	4"max Or		 Remove object Add tactile warning such as permanent planter or partial walls

	If an object protrudes more than 4 inches, is the bottom leading edge at 27 inches or lower above the floor? [307.2] Or Is the bottom leading edge at 80 inches or higher above the floor? [307.4]	Yes No Measurement: Yes No Measurement:	Or BATHROOM	Photo #:	
2.9	Are there elevators or platform lifts to all public stories? Note: Vertical access is not required in new construction or alterations if a facility is less than three stories or has less than 3,000 square feet per story, unless the facility is a shopping center, shopping mall, professional office of a health care provider, transportation terminal, state facility or local government facility	Yes No		Photo #:	 Install if necessary Offer goods and services on an accessible story

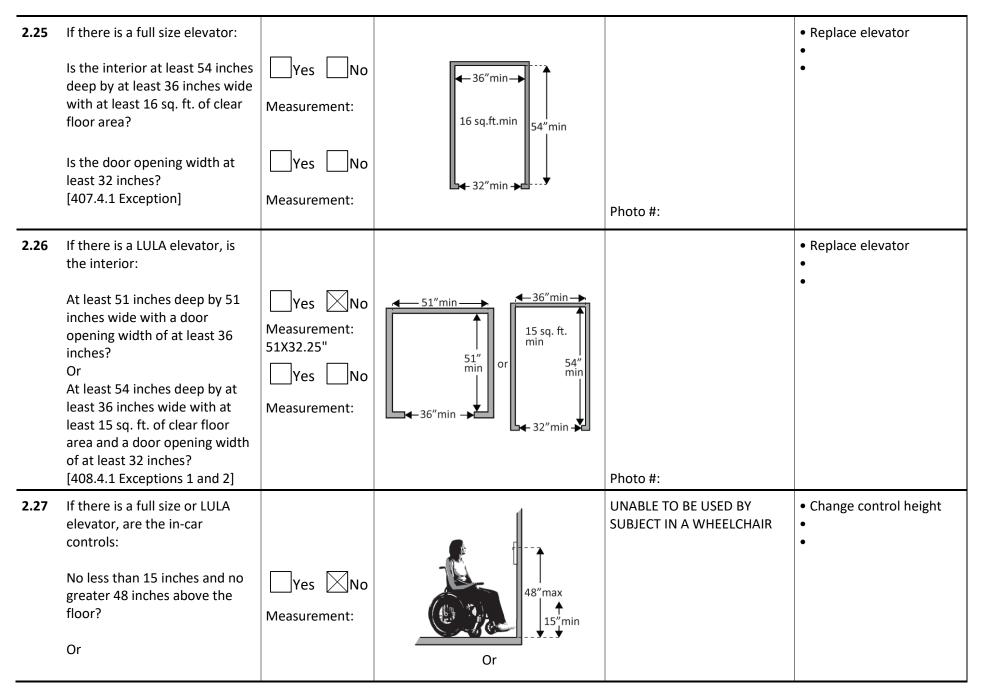
Ramp)S				
2.10	If there is a ramp, is it at least 36 inches wide? [405.5] Note: If there are handrails, measure between the handrails.	Yes No Measurement:	36"min	NA Photo #:	 Alter ramp
2.11	Is the surface stable, firm and slip resistant? [405.4]	Yes No		NA Photo #:	 Resurface ramp
2.12	For each section of the ramp, is the running slope no greater than 1:12, i.e. for every inch of height change there are at least 12 inches of ramp run? [405.2] Note: Rises no greater than 3 inches with a slope no steeper than 1:8 and rises no greater than 6 inches with a slope no steeper than 1:10 are permitted when due to space limitations.	Yes No Measurement:	1 12 min	NA Photo #:	 Lengthen ramp to decrease slope Relocate ramp



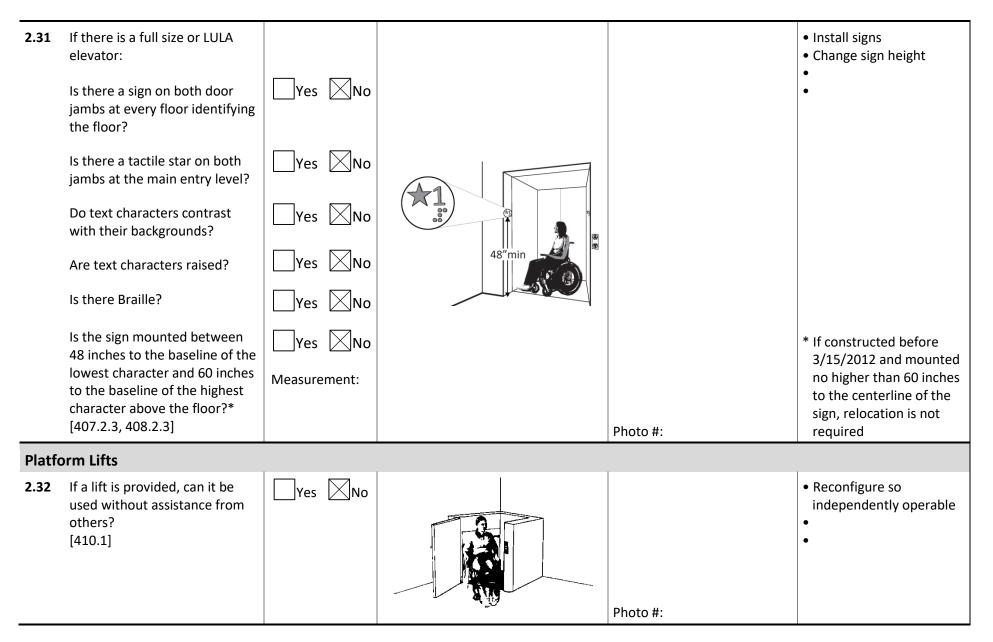
2.16	Is the top of the handrail gripping surface no less than 34 inches and no greater than 38 inches above the ramp surface? [505.4]	Yes No Measurement:	34''-38''	NA	 Adjust handrail height
				Photo #:	
2.17	Is the handrail gripping surface continuous and not obstructed along the top or sides? [505.3] If there are obstructions, is the bottom of the gripping surface obstructed no more than 20%? [505.6]	Yes No Yes No Measurement:		NA	 Reconfigure or replace handrails
	[505.0]			Photo #:	
2.18	If the handrail gripping surface is circular, is it no less than 1 ¼ inches and no greater than 2 inches in diameter? [505.7.1]	Yes No Measurement:	•1%-2"	NA Photo #:	 Replace handrails
2.19	If the handrail gripping surface is non-circular: Is the perimeter no less than 4 inches and no greater than 6¼ inches?	Yes No Measurement:	4"-6 ¼" perimeter	NA	 Replace handrails

	Is the cross section no greater than 2¼ inches? [505.7.2]	Yes No Measurement:		Photo #:	
2.20	Does the handrail: Extend at least 12 inches horizontally beyond the top and bottom of the ramp? Return to a wall, guard, or landing surface? [505.10.1] Note: If a 12" extension would be hazardous (in circulation path), it is not required.	Yes No Measurement:	12" min	NA Photo #:	 Alter handrails
2.21	To prevent wheelchair casters and crutch tips from falling off: Does the surface of the ramp extend at least 12 inches beyond the inside face of the handrail? Or Is there a curb or barrier that prevents the passage of a 4- inch diameter sphere? [405.9.1, 405.9.2]	Yes No Measurement: Yes No Measurement:	12"min Less than 4"	NA Photo #:	 Add curb Add barrier Extend ramp width

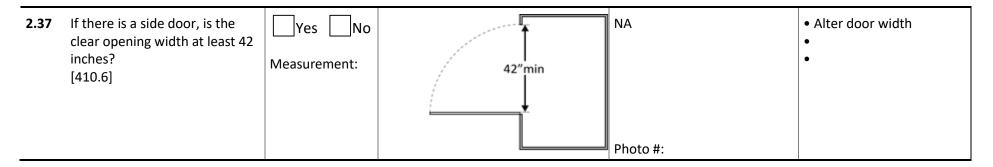
Eleva	tors – Full Size & LULA (limite	d use, limited ap	plication) LULA elevators are often use	d in alterations.	
2.22	If there is a full size or LULA elevator, are the call buttons no higher than 54 inches above the floor? [407.2.1.1]	Yes No Measurement: 40"	54"max	Photo #:	 Change call button height
2.23	If there is a full size or LULA elevator, does the sliding door reopen automatically when obstructed by an object or person?* [407.3.3]	Yes No		NO AUTOMATIC SLIDING DOOR Photo #:	 * If constructed before 3/15/2012 and manually operated, the door is not required to reopen automatically Install opener •
2.24	If there is a LULA elevator with a swinging door: Is the door power- operated? Does the door remain open for at least 20 seconds when activated? [403.3.2]	Yes No Yes No Time: 5 SEC		Photo #:	 Add power operated door Adjust opening time

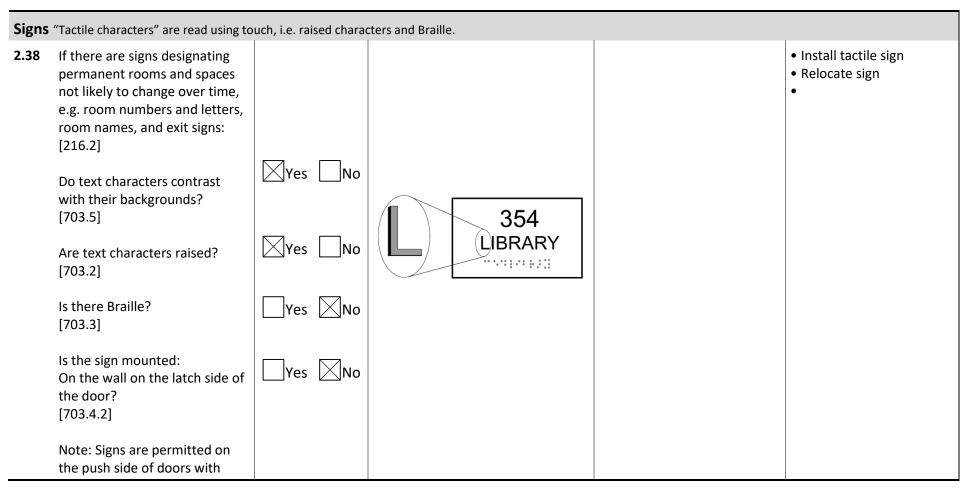


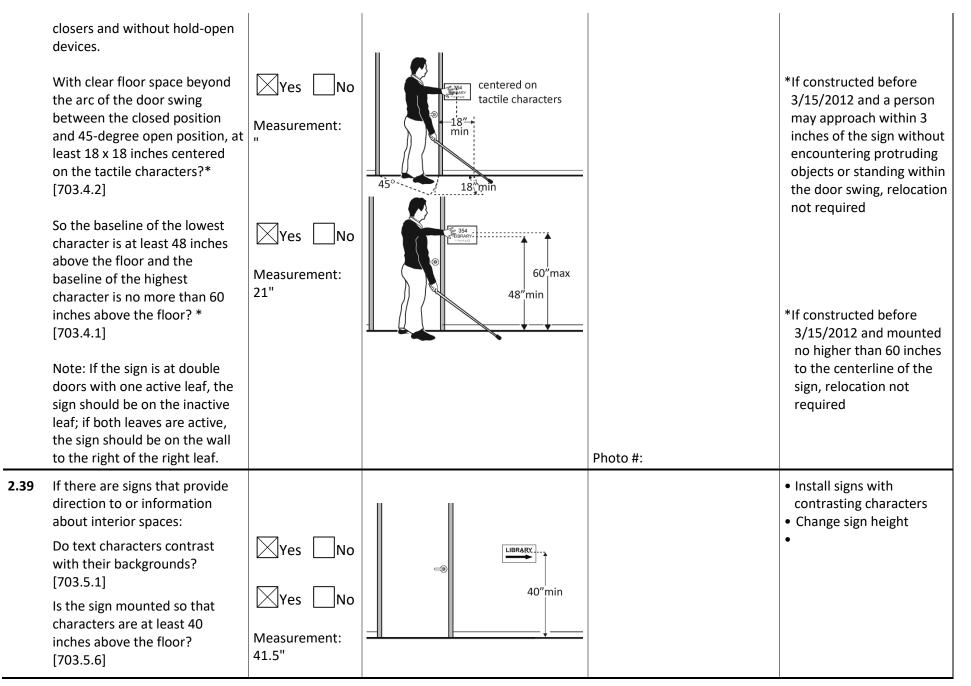
	Up to 54 inches above the floor for a parallel approach? [408.4.6, 407.4.6.1]	Yes No Measurement:	54"max	Photo #:	
2.28	If there is a LULA elevator, are the in-car controls centered on a side wall? [408.4.6]	Yes No Measurement:		Photo #:	 Reconfigure controls
2.29	If there is a full size or LULA elevator: Are the car control buttons designated with raised characters? Are the car control buttons designated with Braille? [407.4.7.1, 703.2]	☐Yes ⊠No ☐Yes ⊠No	5 5 6 6 6 6 3 4 4 4 4 4 4 4 4 4 4	Photo #:	 Add raised characters Add Braille
2.30	If there is a full size elevator, are there audible signals which sound as the car passes or is about to stop at a floor? [407.4.8]	Yes No		NA Photo #:	 Install audible signals



2.33	Is there a clear floor space at least 30 inches wide by at least 48 inches long for a person using a wheelchair to approach and reach the controls to use the lift? [410.5]	Yes No Measurement: 56X52"	48"min 30"min.48"min	Photo #:	 Remove obstructions
2.34	Are the lift controls no less than 15 inches and no greater than 48 inches above the floor? [410.5]	Yes No Measurement: 36"	15"-48"	Photo #:	 Change control height
2.35	Is there a clear floor space at least 36 inches wide by at least 48 inches long inside the lift? [410.3]	Yes No Measurement: 32.5X50"	36 "min 48" min	Photo #:	 Replace lift
2.36	If there is an end door, is the clear opening width at least 32 inches? [410.6]	Yes No Measurement: 33"	32″min	Photo #:	 Alter door width







Note: Raised characters and Braille are not required.		Photo #:	
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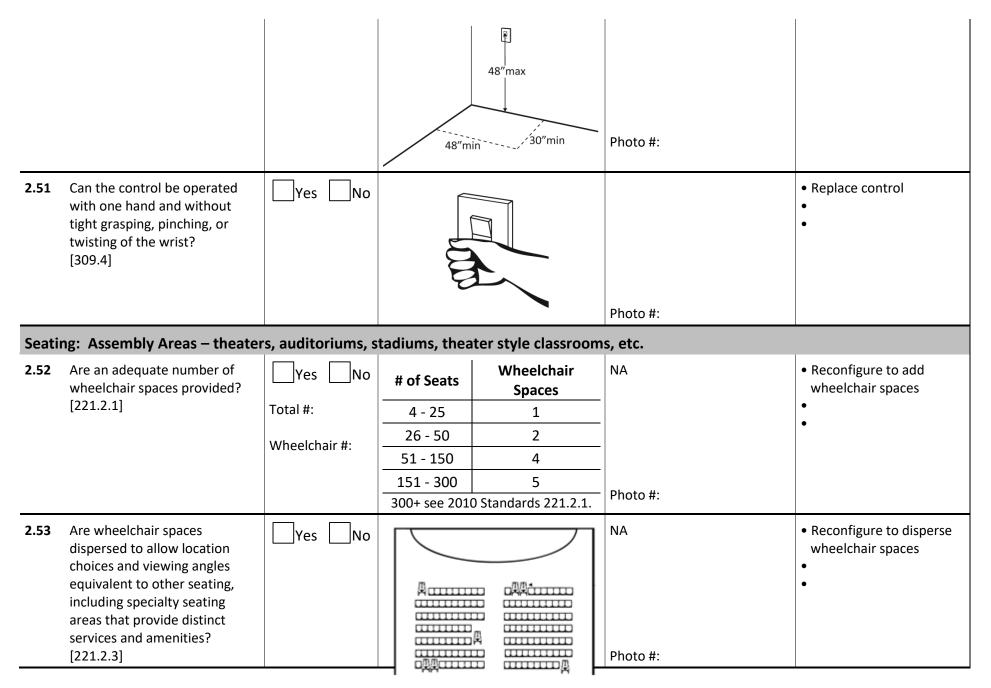
Interior Doors – to classrooms, medical exam rooms, conference rooms, etc.

2.40	Is the door opening width at least 32 inches clear, between the face of the door and the stop, when the door is open 90 degrees? [404.2.3]	Yes No Measurement: 33"	32" min 90°	Photo #:	 Install offset hinges Alter the doorway
2.41	If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus at least 60 inches clear depth? Note: See 2010 Standards 404.2.4 for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door.	Yes No Measurement: 21"	for" min ↓		 Remove obstructions Reconfigure walls Add automatic door opener

	On both sides of the door, is the floor surface of the maneuvering clearance level (no steeper than 1:48)? [404.2.4]	Yes No Measurement: LEVEL		Photo #:	
2.42	If the threshold is vertical is it no more than ¼ inch high? Or No more than ½ inch high with the top ¼ inch beveled no steeper than 1:2, if the threshold was installed on or after the 1991 ADA Standards went into effect (1/26/93)? Or No more than ¾ inch high with the top ½ inch beveled no steeper than 1:2, if the threshold was installed before	Yes No Measurement: NONE Yes No Measurement: Yes No Measurement:	1/4" max +		 Remove or replace threshold
	the 1991 ADA Standards went into effect (1/26/93)? [404.2.5, 303.2] Note: The first ¼ inch of the ½ or ¾ inch threshold may be vertical; the rest must be beveled.		3/4"max-	Photo #:	

2.43	Is the door equipped with hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist? Door handle? Lock (if provided)?	Yes No		MIDDLE PIC	 Replace inaccessible knob with lever, loop or push hardware Add automatic door opener •
	[404.2.7]			Photo #:	
2.44	Are the operable parts of the hardware no less than 34 inches and no greater than 48 inches above the floor? [404.2.7]	Yes No Measurement: 38"	<i>∎</i> 34‴- 48‴	Photo #:	 Change hardware height
2.45	Can the door be opened easily (5 pounds maximum force)? [404.2.9] Note: You can use a pressure gauge or fish scale to measure force. If you do not have one you will need to judge whether the door is easy to open.	Yes No Measurement: 2 LBS	5 lbf	Photo #:	 Adjust or replace closers Install lighter doors Install power-assisted or automatic door openers
2.46	If the door has a closer, does it take at least 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch?	Yes No Measurement: 7 SEC	90°		• Adjust closer • •

Roon	ns and Spaces – stores, superr	narkets, libraries	, etc.		
2.47	Are aisles and pathways to goods and services, and to one of each type of sales and service counters, at least 36 inches wide? [403.5.1]	Yes No Measurement:	36" min	Photo #:	 Rearrange goods, equipment and furniture
2.48	Are floor surfaces stable, firm and slip resistant? [302.1]	Yes No		Photo #:	 Change floor surface
2.49	If there is carpet:				Replace carpet
	Is it no higher than ½ inch?	Yes No Measurement: 1/8"	¹ /2"max		•
	Is it securely attached along the edges? [302.2]	Yes No		Photo #:	
Contr	rols – light switches, security a	and intercom sys	tems, emergency/alarm boxes, e	etc.	
2.50	Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward or parallel approach? [305.3]	Yes No Measurement:	48"max	NA	 Change height of control
	Are the operable parts no higher than 48 inches above the floor?* [309.3, 308]	Yes No Measurement:	48"min 30"min		*If constructed before 3/15/2012 and a parallel approach is provided, controls can be 54 inches above the floor



2.54	Where people are expected to remain seated, do people in wheelchair spaces have a clear line of sight over and between the heads of others in front of them? [802.2.1.1, 802.1.1.2]	Yes No		NA Photo #:	 Alter for line of sight
2.55	Where people are expected to stand, do people in wheelchair spaces have a clear line of sight over and between the heads of others in front of them? [802.2.2.1, 802.1.2.2]	Yes No		NA Photo #:	 Alter for line of sight
2.56	If there is a single wheelchair space, is it at least 36 inches wide? [802.1.2]	Yes No Measurement:		NA Photo #:	 Alter space
2.57	If there are two adjacent wheelchair spaces, are they each at least 33 inches wide? [802.1.2]	Yes No Measurement:	→33"min→→33"min→	NA Photo #:	 Alter spaces

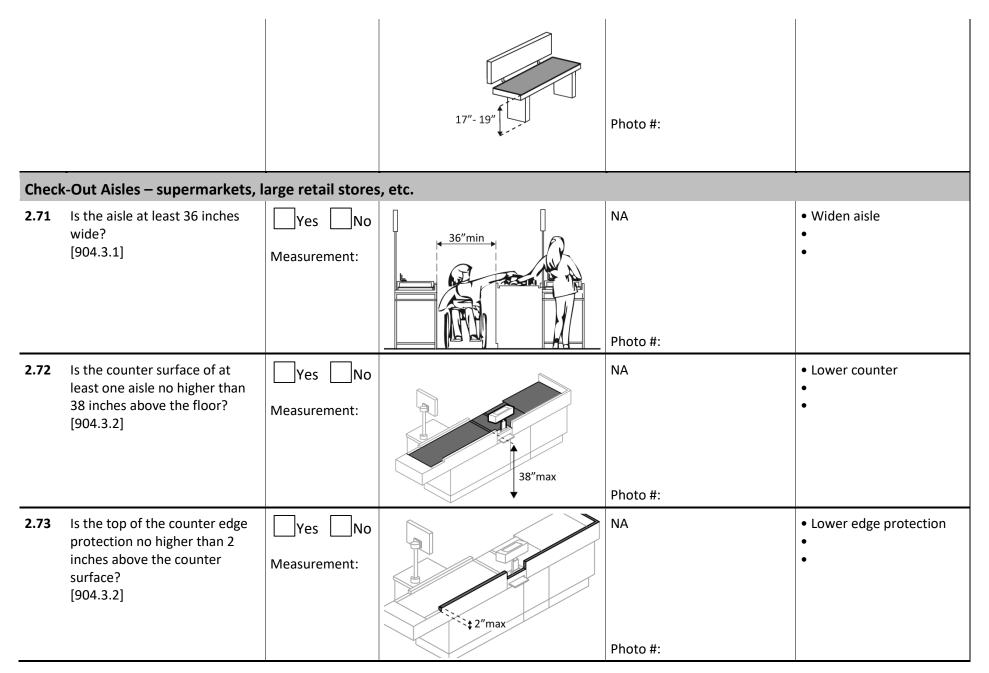
2.58	If the wheelchair space can be entered from the front or rear, is it at least 48 inches deep? [802.1.3]	Yes No Measurement:		NA Photo #:	 Alter space
2.59	If the wheelchair space can only be entered from the side, is it at least 60 inches deep? [802.1.3]	Yes No Measurement:		NA Photo #:	 Alter space
2.60	Do wheelchair spaces adjoin, but not overlap, accessible routes? [802.1.4]	Yes No	Accessibe Route	NA Photo #:	 Alter spaces
2.61	Is there at least one companion seat for each wheelchair space? [221.3]	Yes No		NA Photo #:	 Add companion seats

2.62	Is the companion seat located so the companion is shoulder- to-shoulder with the person in a wheelchair? [802.3.1]	Yes No		NA Photo #:	 Alter seating
2.63	Is the companion seat equivalent in size, quality, comfort and amenities to seating in the immediate area? [802.3.2]	Yes No		NA Photo #:	 Add equivalent seating
Seati	ng: At dining surfaces (restau	rants, cafeterias,	bars, etc.) and non-employee w	ork surfaces (libraries, confe	erence rooms, etc.)
2.64	Are at least 5%, but no fewer than one, of seating and standing spaces accessible for people who use wheelchairs? [226.1]	Yes No Total #: Wheelchair #:		NA Photo #:	 Alter to provide accessible spaces
2.65	Is there a route at least 36 inches wide to accessible seating? [403.5.1]	Yes No Measurement:	36"min	NA Photo #:	• Widen route •

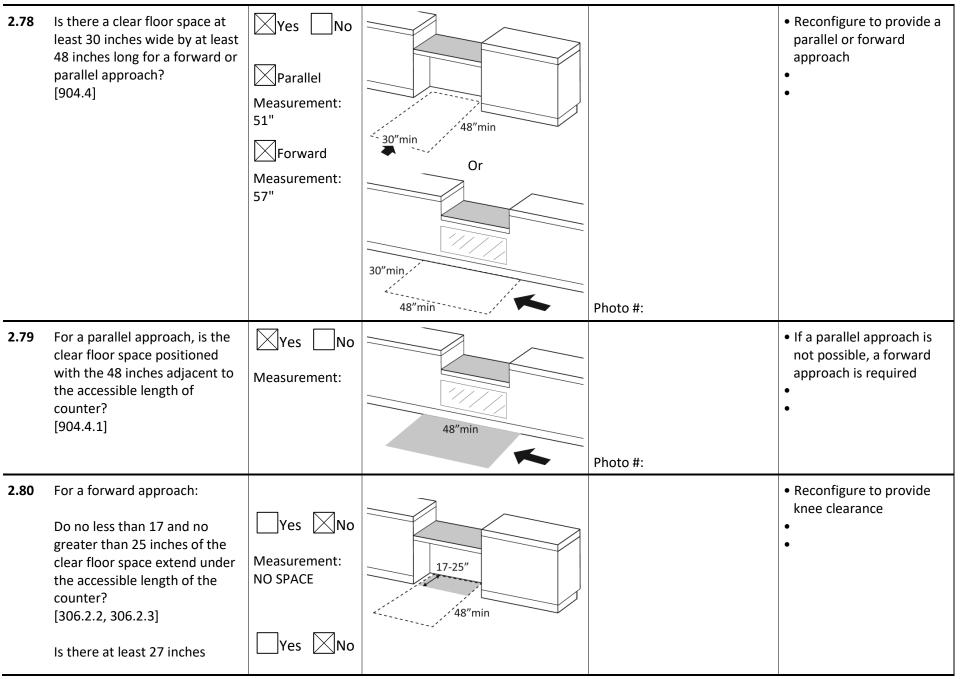
2.66	At the accessible space(s), is the top of the accessible surface no less than 28 inches and no greater than 34 inches above the floor? [902.3] Note: If for children, the top should be no less than 26 inches and no greater than 30 inches above the floor.	Yes No Measurement:	28"-34"	NA Photo #:	 Alter surface height
2.67	Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward approach? [305.3] Does it extend no less than 17 inches and no greater than 25 inches under the surface? Is there knee space at least 27	Yes No Measurement: Yes No Measurement:	30 ⁷ 48 ⁴⁴	NA	 Alter table or work surface Add accessible table or work surface
	inches high and at least 30 inches wide? [306.2, 306.3] Note: If for children, the knee space may be 24 inches high.	Yes No Measurement:	27"min 30"min 17"- 25"	Photo #:	

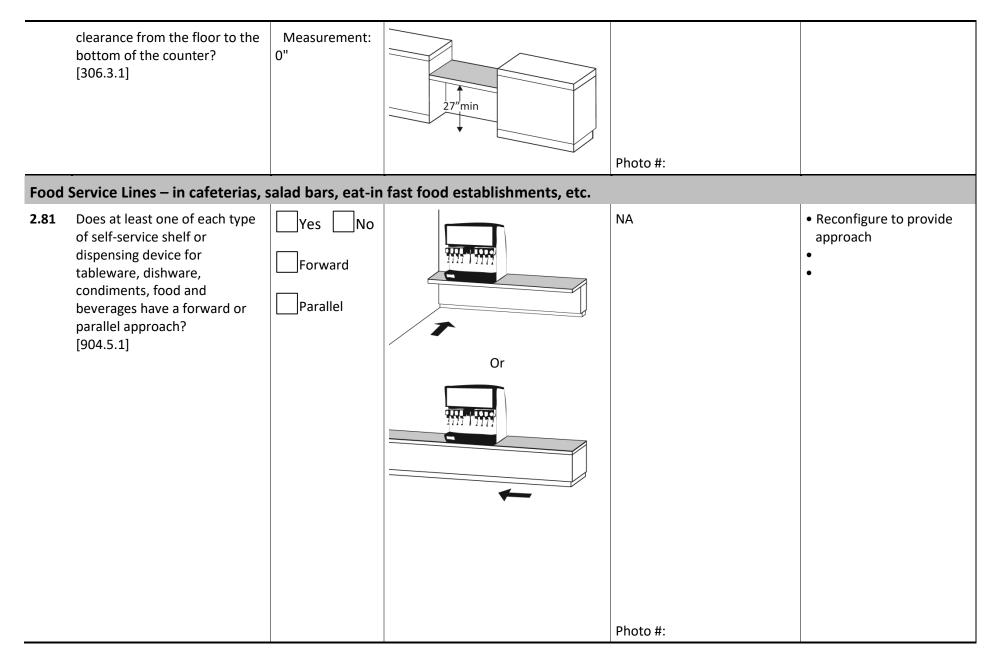
Seating: General – reception areas, waiting rooms, etc.

2.68	Is there at least one space at least 36 inches wide by at least 48 inches long for a person in a wheelchair? [802.1.2, 802.1.3]	Yes No Measurement: 48"	36"x48"		 Move furniture and equipment to provide space
				Photo #:	
Benck	hes – In locker rooms, dressin	g rooms, fitting r	ooms This section does not apply t	o any other bences.	
2.69	In locker rooms, dressing rooms and fitting rooms, is there at least one room with a bench? [222.1, 803.4]	Yes No		NA Photo #:	• Add bench • •
2.70	Is there a clear floor space at least 30 inches wide by at least 48 inches long at the end of the bench and parallel to the short axis of the bench? Is the bench seat at least 42 inches long and no less than 20 inches and no greater than 24 inches deep? Does the bench have back support or is it affixed to a wall? Is the top of the bench seat no less than 17 inches and no greater than 19 inches above the floor?	Yes No Measurement: Yes No Measurement: Yes No Measurement:	48" min 30" min 20"- 24"	NA	 Move bench Replace bench Affix bench to wall

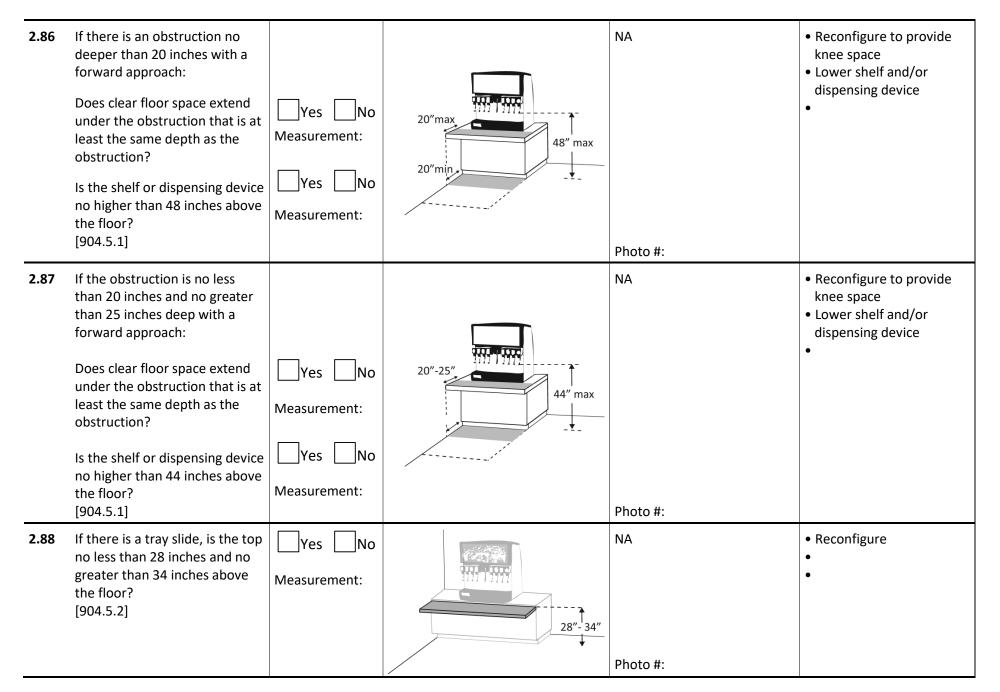


2.74	If there is a check writing surface, is the top no less than 28 inches and no greater than 34 inches above the floor? [904.3.3]	Yes No Measurement:	28"-34"	NA Photo #:	 Alter check writing surface
2.75	If there is more than one check- out aisle is there a sign with the International Symbol of Accessibility at the accessible aisle? [216.11]	Yes No	E.	NA Photo #:	• Add sign • •
Sales	& Service Counters – banks, s	tores, dry cleane	ers, auto repair shops, fitness clu	bs, etc.	
2.76	Is there a portion of at least one of each type of counter that is: No higher than 36 inches above the floor? At least 36 inches long? [904.4.1]	Yes No Measurement: 30" Yes No Measurement: 60"	36"min 36"max	Photo #:	 Lower section of counter Lengthen section of counter
2.77	Does the accessible portion of the counter extend the same depth as the counter top? [904.4]	Yes No Measurement: 30"		Photo #:	 Alter accessible portion





2.82	If there is an unobstructed parallel approach, is the shelf or dispensing device no higher than 48 inches above the floor? [308.3.1]	Yes No Measurement:	48" max	NA Photo #:	 Lower shelf and/or dispensing device
2.83	If there is a shallow obstruction no deeper than 10 inches with a parallel approach, is the shelf or dispensing device no higher than 48 inches above the floor? [308.3.1]	Yes No Measurement:	48" max	NA Photo #:	 Lower shelf and/or dispensing device
2.84	If there is an obstruction no less than 10 inches and no greater than 24 inches deep with a parallel approach, is the shelf or dispensing device no higher than 46 inches above the floor? [308.3.2]	Yes No Measurement:	46" max	NA Photo #:	 Lower shelf and/or dispensing device
2.85	If there is an unobstructed forward approach, is the shelf or dispensing device no higher than 48 inches above the floor? [308.2.1]	Yes No Measurement:	48"max	NA Photo #:	 Lower shelf and/or dispensing device



Yes No		•
		•
	Photo #:	
Yes No		•
		•
	Photo #:	
Yes No		•
		•
	Photo #:	
Yes No		•
		•
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 Yes No		•
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