

**Request for Procurement for Information Technology
Hardware/Software Not on Pre-Approved List**

COUNTY OF PULASKI, INDIANA

(Section 1 to be completed by Department Head/Elected Official)

Department: _____

Date: _____

Detailed Description of Item being Requested:

Estimated Purchase Price:

(attach any relevant information on the items being requested)

Detailed Reason for Procurement: _____

Department Budget Fund Number: _____

Allocated Amount for Purchase: _____

Department Head/Elected Official Signature

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 (Section 2 to be Completed by Information Technology Consultant)

_____ *IT Consultant has reviewed the procurement request and finds no issues with security compatibility with the Pulaski County IT system and approves the procurement and implementation.*

_____ *IT Consultant has some concerns with the procurement request and will meet with the Department Head/Elected Official to discuss.*

_____ *IT Consultant and Department Head/Elected Official cannot resolve the security or compatibility issues and needs a meeting with the Pulaski County Commissioners to resolve the issue.*