

**PULASKI COUNTY COUNCIL**

The Pulaski County Council met in regular session Monday August 9, 2021, 7:00PM at the Pulaski County Highway Department training room. Councilmembers present were Ken Boswell, Adam Loehmer, Mike Tiede, Kathi Thompson, Brian Young, Tim Overmyer with First Deputy Auditor Mary Mays and County Attorney Kevin Tankersley. Councilmember Ron DeSabatine was absent.

Also present were Michael Gallenberger, Lorena VanDerAa, Joe Moyer, John Masterson, Connie Ehrlich, Gail Lambert, Larry Lambert, Bob Barger, Franna Barger, Judge Mary Welker, MacKenzie Ledley, Dale Chu, Autumn Bailor, Brandon DeLorenzo, Sheriff Jeff Richwine, and Dara Chezem.

**IN RE: EMS**

The Longevity scale discussed briefly. The MATIX guidelines state that moving from full-time to part-time is considered a break of employment for longevity purposes. EMS has a part time employee who wants to change to full time status retain seniority from past full time employment. After some discussion, Michael T. Tiede motioned to approve the request, Brian Young seconded and motion passed with Tim Overmyer opposed.

**IN RE: CDC**

The LIT – Economic Development Fund budget is short for work by DeGroot Technology at the Justice Center and requested the following transfer:

<b>FROM: 1200-31801-700</b>	Professional Services	\$500.00	
<b>TO: 1200-44301-700</b>	Equipment		\$500.00

Michael T. Tiede motioned to approve the transfer as requested, Brian Young seconded and motion carried unanimously.

A resolution for the Establishment of an Economic Revitalization Area for the Mammoth Solar Project discussed. A public hearing planned for 7:00pm on October 25, 2021 to give Baker-Tilly time to provide their economic impact study. Mention of Evidence as stated in the resolution questioned. Brian Young motioned to table the resolution until economic impact study complete. Tim Overmyer seconded but motion. Tim Overmyer and Ronald DeSabatine in favor but Kathleen Thompson, Brian Young, Adam Loehmer, and Michael T. Tiede opposed. Motion did not carry. Kathleen Thompson then motioned to move forward with the resolution as presented, Adam Loehmer seconded. Motion passed 4 to 2. Kathleen Thompson, Brian Young, Adam Loehmer, and Michael T. Tiede in favor while Tim Overmyer and Ronald DeSabatine opposed.

**IN RE: TRANSFERS**

Highway presented the following transfer request:

<b>From: 1176-533-36103</b>	Gas, Oil and Lube	\$50,000.00	
<b>To: 1176-533-36103</b>	Road equipment Repair		\$25,000.00
1176-533-36104	Truck and Tractor Repair		\$25,000.00

Michael T. Tiede made a motion to approve the transfer as presented, Brian Young seconded and motion carried unanimously.

**IN RE: OTHER BUSINESS**

Kathleen Thompson made a motion to approve the July 12, 2021 regular meeting minutes as presented, Adam Loehmer seconded and motion carried unanimously.

The following Amendment #8 to Personnel Policies Handbook regarding Information Technology Procurement Policy presented for board approval.

**AMENDMENT #8 TO THE PULASKI COUNTY PERSONNEL POLICIES HANDBOOK**

WHEREAS, The Board of Commissioners and the Pulaski County Council desire to add to the Pulaski County Personnel Policies Handbook adopted September 11, 2017 to include:

**PULASKI COUNTY INFORMATION TECHNOLOGY PROCUREMENT POLICY**

Comes now the Pulaski County Board of Commissioners and the Pulaski County Council and set forth the policies and procedures by which all employees, Department Head/Elected Officials, or Boards are to follow in procuring information technology hardware and software as described herein.

- I. **DEFINITIONS:**
  - a. **INFORMATION TECHNOLOGY CONSULTANT:** The employee of the county that has been designated the information technology consultant, whether they are a full or part time employee of the county, or under contract with the County. The information technology consultant will be identified by resolution and may be an individual identified by name, or a company, or contracted consulting firm that will designate an individual to fulfill the role of Information technology consultant (Hereinafter referred to as "IT Consultant").
  - b. **PROCUREMENT:** The acquisition of information technology hardware or software with the intention of utilizing the same within or connecting to the Pulaski County IT System. This policy is applicable to the procurement whether it is by purchase, gift, grant, trade, or any other means.
  - c. **APPLICANT:** The employee, Department Head, Elected Official, or Board that is seeking to conduct a procurement.
  - d. **PULASKI COUNTY IT SYSTEM:** The system of interconnected servers, routers, WIFI signals, email, software, wires, hard drives, computers, phones, wireless devices and the like that are utilized by the departments of the Pulaski County Government.

- e. **INFORMATION TECHNOLOGY HARDWARE:** Includes all devices that have a data processor and can be connected to the internet or Wi-Fi system. This includes but is not limited to desktop computers, laptops computers, cell phones, office phones, iPads or similar devices, tablets and printers.
- f. **INFORMATION TECHNOLOGY SOFTWARE:** All programming for the information technology hardware.
- g. **PRE-APPROVED HARDWARE AND SOFTWARE LISTS:** The list maintained by the IT consultant that identifies information technology hardware and software that is known to not pose a security risk to the Pulaski County IT system and is compatible with the IT system. The items on the list should be able to operate within the Pulaski County IT system without undue costs or upgrades. The list may be updated without notice to the employees, Department Heads/Elected Officials, or Boards and, therefore, a current copy must be requested for each proposed procurement.

**II PROCUREMENT PROCESS:**

For each purchase of information technology hardware or software the applicant must take the following steps and utilize the identified forms:

1. Request a current copy of the pre-approved hardware and software list from the IT Consultant. If the item the applicant seeks to procure is on the list then no further action must be taken under this policy.
2. If the hardware or software the Applicant seeks to procure is not on the pre-approved list then the Applicant must complete Form Z and submit the same to the IT Consultant.
3. After a reasonable time to review, the IT consultant will complete Section 2 of Form Z and return it to the Applicant.
4. If the procurement is approved by the IT Consultant the Department Head/Elected Official shall follow the Board of Commissioners and the Pulaski County Council currently approve.
5. If the procurement is not approved by the IT consultant, the Applicant must request a meeting with the Pulaski County Commissioners to resolve the issue and it will be scheduled within a reasonable amount of time. A vote by the Commissioners will be determinative of the issue.

**III FINANCIAL AND BUDGETING CONSIDERATION:**

This policy assumes that all purchasing steps are being followed. Compliance with this policy is a pre-requisite to procurement but does not bypass or eliminate the ordinary and necessary purchasing steps required by the Pulaski County Council or Pulaski County Commissioners.

NOW THEREFORE BE IT AMENDED by the Board of Pulaski County Commissioners and the Pulaski County Council that the above language shall be included and made part of the Pulaski County Personnel Policies Handbook.

Brian Young made a motion to approve and sign Amendment #8 as presented, Kathleen Thompson seconded and motion carried unanimously.

Attorney Jason Kuchmay, representing multiple property owners in the current solar litigation, called in with two questions concerning the ERA—can they do it and should they do it. Kuchmay gave legal arguments on why the County should not do this. The State has left land use up to the discretion of local governments.

With no other business to discuss, Michael T. Tiede motioned to adjourn at 7:40pm, Adam Loehmer seconded and motion carried unanimously.

Approved and signed this 13<sup>th</sup> day of September 2021 by **PULASKI COUNTY COUNCIL**.

\_\_\_\_\_  
KEN BOSWELL

\_\_\_\_\_  
ADAM LOEHMER

\_\_\_\_\_  
MICHAEL TIEDE

\_\_\_\_\_  
KATHI THOMPSON

\_\_\_\_\_  
ABSENT  
RON DESABATINE

\_\_\_\_\_  
BRIAN YOUNG

\_\_\_\_\_  
TIM OVERMYER

Attested by: \_\_\_\_\_  
LAURA WHEELER, AUDITOR, PULASKI COUNTY, IN