

JANUARY 19, 2021

REGULAR SESSION

PULASKI COUNTY COMMISSIONERS

The Pulaski County Commissioners met in regular session Tuesday January 19, 2021 8:30am at the Pulaski County Highway Department Garage training room. Commissioners present were Charles Mellon, Maurice Loehmer, Mike McClure with County Auditor Laura Wheeler and County Attorney Kevin Tankersley.

Also present were Steven Strantz, Adam Loehmer, Jenny Keller, Nathan Origer, Teresa Bryant, Karla Pemberton, Doug Hoover, Connie Ehrlich, Gail Lambert, Larry Lambert, Gary Kruger, Dave Olds, Jodi Coblentz, Judge Mary Welker, and Jeff Richwine.

President Charles Mellon opened the meeting with the Pledge of Allegiance.

IN RE: BOARD OF FINANCE MEETING

Charles Mellon made a motion to open the Board of Finance Meeting, Maurice Loehmer seconded and motion carried unanimously.

Election of officers (President and Secretary) is the first course of action. Mike McClure nominated Maurice Loehmer, Chuck Mellon seconded and motion carried unanimously. Chuck Mellon nominated Teresa Bryant for Secretary, Maurice Loehmer seconded and motion carried unanimously.

Teresa Bryant presented the investment report showing interest earned on County CDs and bank accounts. Interest rates were down in 2020 causing a drop of almost \$170,000.00 in investment income from 2019. After further discussion, Mike McClure made a motion to approve the Investment report as presented, Maurice Loehmer seconded and motion carried unanimously.

The County's 2021 investment policy presented for review.

Checks that have not cleared the bank after 2 years known as outstanding warrants will go back into County General, but the State encourages use of the Indiana Unclaimed process. Maurice Loehmer made a motion to use Indiana Unclaimed for the outstanding warrants, Mike McClure seconded and motion carried unanimously.

Cash Management Account bids out every two years. Area banks are notified and asked for bids, which will then be presented to the Board at the February 16, 2021 commissioners' meeting for review.

Maurice Loehmer made a motion to adjourn the Finance meeting at 8:46am, Mike McClure seconded and motion carried unanimously.

IN RE: TREASURER

Storage discussed briefly and determined that maintenance should be involved.

IN RE: BUILDING/ZONING/APC

There is a vacant slot on The Advisory Plan Commission (APC) Board. The appointment must be by a Democrat and appointed by the County Commissioners. The APC recommends Megan Bridegroom Forest. Maurice Loehmer made a motion to appoint Megan Bridegroom Forest to the APC board as recommended, Mike McClure seconded and motion carried unanimously.

A revised Development Fee Schedule presented for review and approval. Maurice Loehmer made a motion to approve the new fee schedule as presented and Mike McClure seconded. The effective date of this change will be 90 days after first publication but no later than April 29, 2021. Only one fee applies to a hearing. Motion carried unanimously.

IN RE: SHERIFF

A local contractor repaired several maintenance issues in the justice center but did not want to fix the skylights. The proposed plan is to make temporary repairs and have the issues addressed during the renovation.

Animal Control interviews going on this week.

IN RE: CDC

The Justice Center/Courthouse project discussed once again with the recommendation of Tonn & Blank as CMC. As this was discussed at a prior commissioners’ meeting and at the last Council meeting, Maurice Loehmer made a motion to approve Tonn & Blank as CMC, Mike McClure seconded. Motion carried unanimously. Chuck Mellon tabled a decision on who would work as liaison for the project.

The Office of Community & Rural Affairs (OCRA) is offering a third CARES ACT grant. With no cost to the County and K-IRPC administration fees taken out of the grant, Maurice Loehmer made a motion to move forward with application, Mike McClure seconded and motion carried unanimously.

An Incident Management Team (IMT) report given. The vaccine clinic is up and running with 150 vaccinated with the first doses and another 150 expected this week. County has web site showing eligibility. Positivity rate is dropping and County is in the orange.

The proposed BakerTilly Organizational and Operational Assessment Proposal discussed. Chuck Mellon prefers some internal self-assessment and improvements done and for this subject to be included on the February 8, 2021 Joint Session Agenda.

IN RE: THE BEACON GROUP

Steven Strantz of The Beacon Group appeared to discuss health insurance. Steve currently represents an employee supplemental benefit program for Pulaski County and would like to broaden The Beacon Group’s capacity to include all lines of Employee Benefits (health, dental, vision, life and disability). He suggests a Request for Service (RFS) approach rather than a request for quotes. County would be accepting bids from brokers and get an understanding of the broker’s experience, strategy, service model and technology in lieu of getting a bid from an insurance company. With CIGNA’s renewal date in August, the RFS process should start now. The Benefits Broker should be selected by May 1, 2021 to able to get pertinent data from current carrier and allow the winning broker to negotiate earlier in the process with both competing and current carriers. This will position Pulaski County to make a final decision in early June and allow open enrollment to begin in mid-June. Beacon will provide an Online Benefits Administration system at no cost. Chuck Mellon made a motion to have Mr. Strantz prepare the RFS and present it at their February meeting, Maurice Loehmer seconded. Motion carried unanimously.

IN RE: OTHER BUSINESS

Workers’ Compensation Insurance discussed. Because of timing, the County is covered by two carriers and one needs cancelled. Bitco’s premium is \$196,739 compared to Traveler’s \$182,632 but Bitco offered training to employees that could result in lower premium in the future. Chuck Mellon thought the training might be limited due to COVID and motioned to continue with Travelers for 2021, Maurice Loehmer seconded and motion seconded with all in favor.

Mike McClure motioned to approve and sign January 4, 2021 regular session meeting minutes as presented, Maurice Loehmer seconded and motion carried unanimously.

Maurice Loehmer made a motion to approve and sign claims and payroll as presented, Mike McClure seconded. A large claim to Motorola for Justice Center radios explained as purchase made several years ago with this being the annual payment. Motion carried unanimously.

The following bonds presented for approval:

Clerk	JoLynn Behny
Sheriff	Jeff Richwine
Treasurer	Teresa Bryant
Deputy Treasurer	Lorna Miller
Assessor	Lorena VanDerAa
Recycling/Transfer	Bradley Bonnell

Maurice Loehmer made a motion to approve the bonds as presented, Mike McClure seconded and motion carried unanimously.

Conference requests presented as follows:

Teresa Bryant and Lorna Miller: Treasurer’s Spring Conference, Noblesville, IN 3/9/2021

It is not confirmed whether this will be in-person or a virtual conference. Mike McClure made a motion to approve the conference request as presented, Maurice Loehmer seconded and motion carried unanimously.

Charles Mellon presented a “Restructure of Maintenance & Custodial Program” draft that he requested be put on the Joint Session agenda. He suggests a Maintenance Director that reports to the commissioners with responsibilities of mechanical service/repairs, electrical service/repairs, structural repairs and creating a maintenance schedule (daily, weekly, monthly & quarterly). Hire a Head Custodian that reports to the Maintenance Director and whose responsibilities are to assume custodial duties, supervise custodial duties (assign custodial staff, evaluate custodial staff, take responsibility for quality of work, create job descriptions for custodial staff), create a cleaning schedule (daily, weekly, monthly & quarterly), make minor repairs on and within the structures, maintain clean and safe buildings.

COST-----Current wages allotted for 2021		New Option	
Maintenance Director	\$39,402	Maintenance Director	\$52,000
Full-time Custodian	\$31,521	Head Custodian	\$35,000
Part-time Custodians (4)	<u>\$84,000</u>	Full Time Custodian	\$31,521
		Part-time Custodian (2)	<u>\$42,282</u>
	\$154,923		\$160,803
			(plus benefits for 1 additional employee)

The maintenance \$25 per hour rate is based on hospital, Braun, and schools.

An Information Technical Support Group also presented for review and expected to be on the next joint session meeting agenda. Proposed members include Roeing Corporation, DeGroot Tech Service, Jason Woodruff, a council member and a commissioner (Reference members: Laura Wheeler & Kevin Tankersley). Responsibilities would be to Coordinate IT program, act as the center for purchase request, review grants prior to the application process, communication center for major and minor repairs, review contracts and purchase agreements, review ethics and security issues.

With no other business to discuss, Maurice Loehmer made a motion to adjourn at 9:42am, Mike McClure seconded and motion carried unanimously.

APPROVED AND SIGNED THIS 1ST DAY OF FEBRUARY 2021.

PULASKI COUNTY COMMISSIONERS

CHARLES MELLON

MAURICE LOEHMER

MIKE MCCLURE

ATTEST: _____
LAURA WHEELER, AUDITOR, PULASKI COUNTY, IN