

**PULASKI COUNTY COMMISSIONERS
REGULAR SESSION
JANUARY 3, 2017**

The Pulaski County Board of Commissioners met at 6:00pm Eastern Time on January 3, 2017 in the Commissioners' Hearing room, at the Courthouse in Winamac, Indiana. Present for the meeting were Commissioners Bud Krohn Jr., Kenny Becker, Jerry Locke, Attorney Kevin Tankersley, and Auditor Laura Wheeler. Also present, other than those on the agenda, were: Michael Gallenberger of WKVI, Terry Young, Brian Young, Brian Gaillard, Sheri Gaillard-EMA Director, Jeff Larrison, Councilman Scott Hinkle, Nikki Lowry – EMS Director, Mike Yacullo, Mia Salyers, Kevin Salyers, CDC Director Nathan Origer, Ken Dunn, Judge Michael Shurn, Tina Dunn, Clerk Christi Hoffa, Mary Mays, Janet Onken, Sherry Fagner, Doug Hoover, and Stephen Tabler.

Commissioner Bud Krohn Jr. opened the meeting with the Pledge of Allegiance.

IN RE: OFFICERS

Commissioner Jerry Locke made a motion to make Kenny Becker Commissioner President and Bud Krohn Jr. seconded the motion. All were in favor and the motion carried. Bud Krohn Jr. then motioned for Jerry Locke to be Commissioner Vice President and President Kenny Becker seconded the motion. All were in favor and the motion carried.

IN RE: APPOINTMENTS

Prior to department head appointments. Jerry Locke made a motion to have the Microfilm Director report directly to the commissioners and Bud Krohn Jr. seconded the motion. All were in favor and the motion carried.

Department head appointments were made as follows:

Part Time Microfilm Department Officer – Janet Onken
County Highway Supervisor – Terry Ruff
County Highway General Foreman – Gary Kruger
County Veterans Service Officer – Ed Fleury
Maintenance Director – Jeff Johnston
Recycling /Transfer Station Manager – Brad Bonnell
Building Inspector – Doug Hoover
Animal Control Officer – Tammy Bachman
Animal Disease Control Emergency Coordinator – Tammy Bachman
IT Director – RB Walters

Jerry Locke made a motion to accept the department heads as read and Bud Krohn seconded the motion. All were in favor and the motion carried.

IN RE: MAINTENANCE DEPARTMENT

Jeff Johnston reported the following on the maintenance department:

Justice Center

- Leak in Sheriff's office ceiling vent pipe repaired, damaged tiles replaced. Cost covered by Roofing Company.
- Leak in kitchen ceiling vent pipe repaired. Cost covered by roofing company.
- New sensor and thermostat installed in kitchen walk-in refrigerator.
- Sink repaired, seal replaced
- Kitchen slicer indexing mechanism repaired. No parts needed.
- Parts for washing machine ordered.
- Door between A block and B block repaired to stop note passing between cellblocks.
- One ICON water solenoid replaced with a spare from stock.
- Three new electronic cell locks installed and the slider door between the sally port and booking replaced.
- We replaced the faulty E-Block main entry door lock with one we had in supply.
- New cleaning chemicals used for two weeks in the Justice Center and the result is that they are better than what we currently use and they are a fraction of the cost. One chemical takes the place of 95% of our cleaning supplies. As an example, the mixture for window cleaner costs about 8 cents a quart compared to 15.00 a gallon currently.
- All exterior jail doors have been serviced
- Filters in all 11 HVAC units have been replaced
- Problem with Sheriff's office environmental controls found, the sensors for two rooftop units are using the return air temperature from the same room that does not allow the unit heating and cooling the sheriff's office to operate correctly. The company who installed the control system is coming back to move the sensors and correct the problem. While they are here they will also fix an issue with their outside air temperature sensor, it is not working correctly.
- Ordered a gate for the top of the entry to the exterior stairwell.
- The three flood lights at the north side of the building have been replaced
- During the Justice Center grounding project, it was determined that the fencing posts around the radio tower had been installed through the electrical line feeding the parking lot lights so when the tower was grounded it tripped the breaker to the lights making them unusable. In order to repair this, the ground must be dug up, the break in the wiring found and repaired.

Pulaski County Highway

- Outlet in storage building rewired and moved to a location better suited to the department's needs. Location determined by the Highway Department.
- Fuel pump junction box replaced, connected to new pole and rewired.
- Kitchen sink repaired to stop leak.
- Some bad ceiling tiles replaced.
- The maintenance department has taken over custodial duties

Pulaski County Annex

- Ordered new lights for parking lot and rewired one light pole to accept the new LED bulbs. Parking lot lights will be replaced once the new bulbs come in.

Pulaski County EMS

- Washing machine inlet valve replaced.
- Washing machine agitator repair kit ordered.
- Toilet valve replacement kit installed.
- Garage drain cleaned out with water jet. Parking bay has a broken tile under the asphalt entrance. It is suggested we put a manhole in at that location or repair the tile and replace the current parking bay drain with a grated trough drain to give us the ability to clean it out from time to time.
- Ambulance hits North overhead door; parking bay too small, interior wall is being damaged.

Pulaski County Courthouse

- Received quotes to replace entry doors to the courthouse. Further discussion with Commissioners needed to identify direction for Courthouse work.
- Preliminary work for sewer pipe repair completed.
- New Expansion tank installed in the heating system.
- As per a conversation with Commissioner Becker I am working towards an updated elevator replacement.
 - o The Elevator Company does not do shaft construction
 - o In order to get accurate pricing I will need to quote out the shaft with Construction Companies

Key Points

1. Zero Emergency Calls this month.
2. No Accidents This Month.
3. The Flags were lowered on the 7th and 17th by presidential order for the Pearl Harbor Memorial day and the death of John Glenn Respectfully.

IN RE: LIABILITY INSURANCE

Jason Bunger of Novotny Insurance introduced himself to the newer Commissioners and presented them with Pulaski County vehicle identification cards. The airport coverage and cost was questioned. It was stated that there had been some coverage added on hangars, etc. that had not been covered previously causing an increase to that portion of the insurance.

IN RE: IT DEPARTMENT REPORT

It was determined to discuss the phone system contract with IT Director RB Walters at the next regular meeting.

IN RE: SHERIFF'S REPORT

Sheriff Jeff Richwine presented a letter to commissioners explaining the Sheriff's department duties with a jail report and commissary rules. He also invited the commissioners to visit the sheriff's office any time. The Sheriff was asked if drug tests were administered to those drivers that had been in the recent car wrecks. The Sheriff stated that if the driver has a CDL then it is mandatory for them to have a drug test if in an accident; however, he was unsure if one had been done on his deputy and he would check into it.

IN RE: LAND

County Farm ground to sell. Jerry Locke made a motion to take the sale of the County owned farm ground off the table and to keep said land. Bud Krohn seconded the motion. The motion carried unanimously.

IN RE: ADDITIONAL POSITION WITHIN IT DEPARTMENT

Jerry Locke made a motion for no additional personnel within the IT department. Bud Krohn seconded the motion. The motion carried unanimously.

IN RE: PROFANITY

Bud Krohn made a motion that there was to be no use of profanity in the county offices at any time. Jerry Locke seconded the motion. The motion carried unanimously.

IN RE: CONFERENCE REQUEST

Two to attend the Association of Indiana Counties Conference from the Assessor’s office and one from the Auditor’s office. Doug Hoover asked to attend a Blight Grant conference. Jerry Locke made a motion to approve all conference attendance requests and Bud Krohn seconded the motion. All were in favor and the motion carried. Auditor Laura Wheeler presented the commissions with Bonds for approval. Bud Krohn made a motion to approve the requested bonds and Jerry Locke seconded the motion. Motion carried unanimously.

IN RE: 2017 HOLIDAY SCHEDULE

The 2017 Holiday schedule was submitted for approval as follows:

January 16, 2017	Monday	Martin Luther King Jr. Birthday
February 20, 2017	Monday	President’s Day
April 14, 2017	Friday	Good Friday
May 29, 2017	Monday	Memorial Day
July 4, 2017	Tuesday	Independence Day
September 4, 2017	Monday	Labor Day
November 10, 2017	Friday	Veteran’s Day (Nov 11)
November 23, 2017	Thursday	Thanksgiving
November 24, 2017	Friday	Thanksgiving Holiday
December 25, 2017	Monday	Christmas Day
December 26, 2017	Tuesday	In Lieu of Columbus Day (Oct 9)
January 1, 2018	Monday	New Year’s Day

Bud Krohn made a motion to approve the Holiday schedule as presented and Jerry Locke seconded the motion. Motion carried unanimously.

IN RE: LAWSUITS

Kevin Tankersley addressed the audience about the two most recent lawsuits with Emily Hizer and S & S Precast, Inc. The attorneys are handling the pleading of this case and there will be no other comment made at this time.

IN RE: CLAIMS & PAYROLL

Bud Krohn Jr. made a motion to approve all claims and payroll as presented and Jerry Locke seconded the motion. Motion carried unanimously.

IN RE: MINUTES

Jerry made a motion to accept minutes as presented and Bud Krohn Jr. seconded the motion. Motion carried unanimously.

IN RE: PUBLIC COMMENTS & ADJOURN

The commissioners thanked everyone in attendance and opened the meeting for public comment. As there was nothing further to discuss, Bud Krohn Jr. made a motion to adjourn the meeting and Jerry Locke seconded the motion. Motion carried unanimously and the meeting adjourned at 6:45pm.

**Signed and dated this 17th day of January, 2017
PULASKI COUNTY BOARD OF COMMISSIONERS**

Kenny Becker, President

Jerry Locke, Vice President

Bud Krohn, Jr.

ATTEST: _____
Laura Wheeler, Pulaski County Auditor