

Pulaski County Advisory Plan Commission
Commissioners Room, Pulaski County Courthouse
Winamac, Indiana
Monday, March 28th, 2016

Meeting Minutes

Present: President Lawrence Loehmer (Surveyor's Appointee), Vice President Jim Thompson, County Commissioner Terry Young, Extension Ag Educator Phil Woolery, Matt Rausch, Rick Stone, Doug McKinley, Darrin Wagner

Staff: Building Official Doug Hoover, Building & Zoning / APC Secretary Quentin Blount, Community Development Commission Executive Director Nathan P. Origer

Absent: County Councilman Jay Sullivan, County Attorney Kevin Tankersley

Visitors: None

Call to Order: President Lawrence Loehmer called the meeting to order at 7:00 pm.

Approval of Agenda: Upon a motion by Mr. Stone, with a second from Vice President Thompson, Commission members voted 8-0 to approve the agenda.

Approval of Minutes: Upon a motion by Mr. Rausch, with a second from Commissioner Young, Commission voted 8-0 to approve the February 2016 minutes.

New Business: None

Old Business: *Update: Plan Commission Rules of Procedure:* Mr. Blount provided a brief update regarding the Plan Commission's Rules of Procedure. The goal is to update the language of the old document in correlation with Pulaski County's recently adopted UDO. Mr. Origer informed the board that he has sent the old Rules of Procedure document to RATIO, and received an estimate from them on the cost to update it in accordance with the new UDO. The approximate dollar figure would be \$2500 to update the Rules of Procedure. With around \$6500 in the Plan Commission's Professional Services budget, members unanimously agreed that this would benefit the APC, saving a lot of time and meetings. Upon a motion by Mr. Wagner, with a second from Mr. Rausch, Commission members voted 8-0 to send the APC Rules of Procedure document to RATIO.

Fee-for-Service Consulting Contract: Mr. Origer provided an update regarding the Fee-for-Service Consulting Contract. After reaching out to RATIO, they came back with a \$4500 cap for the rest of 2016. This would allow the APC staff to go to them anytime they are faced with an extremely complicated situation. This contract may or may not be used, but it is something on the record that gives the APC guidance if needed. There is no minimum amount that has to be spent. After discussion amongst members, it was agreed that it may be in the Plan Commission's best interest to lower the \$4500 cap down to \$3000. This would give the APC some cushion in terms of its budget. Upon a motion by Mr. Rausch, with a second from Vice President Thompson, Plan Commission members voted 8-0 to adjust the Fee-for-Service cap down to \$3000. Mr. Origer informed the board he would contact RATIO after the meeting.

Public Comment: None

Adjournment: Upon a motion by Mr. McKinley, with a second from Commissioner Young, Commission members voted 8-0 to adjourn at 7:15 pm.

Sincerely submitted,

Quentin Blount: Administrative Secretary, Pulaski County Advisory Plan Commission

President Lawrence Loehmer

Vice President Jim Thompson

APC Staff
