

**AUGUST 10, 2015**

**JOINT SESSION**

**COMMISSIONERS/COUNCIL**

The Pulaski County Council and County Commissioners met in Joint Session on August 10, 2015 in the Commissioners Room at the Courthouse in Winamac, Indiana, at 6:40 P.M. Eastern Standard Time. The County Council called said meeting to order by: Jerry Sullivan, President, and other Council members present were: Roger Querry, Vice-President, Thomas J. Roth, Alexsondra Haschel, Douglas Roth, Linda Powers and Michael T. Tiede. The Pulaski County Commissioner called said meeting to order by: Larry L. Brady, President, Terry L. Young, Vice-President, Kevin Tankersley, County Attorney and Shelia K. Garling, Auditor. Absent was Bud Krohn, Jr.

Also present was: Amber Tomlinson, Tyler Maffitt, Fred Rogers and Steven Shamo.

**IN RE: THE HIRING OF THE COUNTY HIGHWAY BOOKKEEPER**

Motion made by Terry L. Young to approve the hiring of Jessica Rausch as the Highway Bookkeeper. Seconded by Larry L. Brady. Motion carried.

**IN RE: IT POSITION**

Comes now, Larry L. Brady, Commissioner to discuss with the Commissioners and Council the IT position. Jerry Sullivan said that the Sheriff Richwine had offered one of his 911 employees to help out part time and on call if needed. A motion made by Roger Querry to make the IT position full time. Seconded by Douglas Roth. Motion carried. Discussion was also done regarding rate of pay, and where is the money going to come from to pay this position. The balance that is left in DeGroot Technology in County General and balance left in CAGIT – Special Legislation Computer Service would pay the IT person for the rest of the year. Then in 2016 it is already budgeted and we could use from both budgets to pay the wages. We will take application until noon on August 26, 2015. Then set up an executive meeting to interview applicants. We will offer benefits and retirement for this position. Willie DeGroot's contract is up on August 24, 2015.

**IN RE: EMA POSITION**

We will be interviewing applicants on Wednesday (August 12, 2015) for the EMA position. Terry L. Young commented that he would like to see the EMA Director also be the ADA Coordinator. At this time the Maintenance Director is the ADA Coordinator, this would allow for him to work on the renovation project for the Courthouse and other County buildings.

**IN RE: MICROVOTE ELECTION BOARD**

Comes now, Steve Shamo to present the new Microvote for the election.

**IN RE: COURTHOUSE AND OTHER COUNTY BUILDINGS RENOVATION**

Terry L. Young said that he and Jerry Sullivan met with an engineer and he is going to charge us \$66,000.00 to look at what we are going to need for our renovations. We think that's too high. Terry L. Young said he had a friend that was an engineer, and would see if another firm would be lower. We are going to move forward on the Courthouse and other county buildings for the renovation. Items that need repaired are: the steps to the courthouse, outer walls, new elevator, to be ADA compliance, EMS building, EMA and Recycling/Transfer Station. It was recommended to take bids.

**IN RE: GARNISHMENT CHARGE**

Comes now, Shelia K. Garling, Auditor to discuss that the County charge a fee to have garnishment taken care of through payroll. We have several employees that have garnishments either by court order, or a request and some of them have to have paperwork done before the checks can be mailed. IC Code says we can charge \$2.00 for Child Support per pay and everything else could be 3% per pay.

**IN RE: TIME & ATTENDANCE**

Comes now, Shelia K. Garling, Auditor to ask what form of method are we going to use for the time and attendance? Time clocks, fingerprinting, or scan cards. The company called and would like to know what to order. Kevin Tankersley, County Attorney would like to talk with this company to ask a couple of questions.

There being no further business, the meeting was adjourned at 7:12 p.m., Eastern Savings Time. A motion made by Commissioners to adjourn Terry L. Young, seconded by Larry L. Brady. Motion carried. A motion made by the County Council to adjourn Roger Querry, seconded by Thomas J. Roth. Motion carried. The next scheduled Joint Session is Monday, October 12, 2015 in the Commissioners room at 6:00 p.m.

**IN RE: RESOLUTION FOR AUTHORIZATION TO ESTABLISH AN IN.GOV ACCESS ACCOUNT**

Larry L. Brady reconvene there Joint Session at 7:59. Motion was made by Terry L. Young to approve Resolution for Authorization to Establish an IN.GOV Access Account, at the fee of \$7.00 per request. Seconded by Larry L. Brady. Motion carried.

**RESOLUTION FOR AUTHORIZATION TO ESTABLISH AN IN.GOV ACCESS ACCOUNT  
RESOLUTION #07-2015**

The Resolution of the Pulaski County Commissioners is effective this 10<sup>th</sup> day of August, 2015.

**WHEREAS**, the Board of Commissioners of Pulaski County (hereinafter referred as "the Board") previously through their Pulaski County Personnel Policy Handbook made the requirement that any department head/elected official who is looking at hiring a new employee must get a criminal background check and, if applicable, a BMV record before they can hire said employee with the County; and

**WHEREAS**, The Board requires these two requests be completed through the hiring process and acknowledge that the department head/elected officials need a way to pay for said reports which is currently not available to them; and

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**IN RE: RESOLUTION FOR AUTHORIZ. TO ESTABLISH AN IN.GOV ACCESS ACCOUNT (cont.)  
RESOLUTION FOR AUTHORIZATION TO ESTABLISH AN IN.GOV ACCESS ACCOUNT  
RESOLUTION #07-2015(Cont.)**

**WHEREAS**, the Board now authorize for the Auditor’s office to set up an account with IN.GOV which will give the County access to make limited criminal background checks (through the Indiana State Police) for employments purposes as well as BMV records of potential employees who may be driving county vehicles.

**WHEREAS**, The Board now directs any department head/elected official who has a potential new employee that has completed Form C and/or Form D of the Pulaski County Personnel Policies Handbook (per the hiring process of the handbook) needs to direct Form C to the Pulaski county Sheriff’s Department and Form D to the Pulaski County Auditor’s Office. They will have access to the account information to complete the reports and provide them to the department head to complete the application process

**NOW THEREFORE BE IT RESOLVED THAT**, the Pulaski county Auditor has authority to set up an IN.GOV Access Account and pay any fees associated with said account.

Signed this 10<sup>th</sup> day of August, 2015

**PULASKI COUNTY COMMISSIONERS**

/s/ Larry L. Brady, President

/s/ Terry L. Young, Vice-President

Bud Krohn, Jr.

/s/ ATTEST: Shelia K. Garling

Auditor, Pulaski County

The Commissioners reconvened there meeting and it was adjourned at 8:00 p.m. Motion made by Terry L. Young, seconded by Larry L. Brady. Motion carried.

**Approved & signed this 14th day of September, 2015  
PULASKI COUNTY COUNCIL**

**Approved & signed this 8th day of September, 2015  
PULASKI COUNTY BOARD OF COMMISSIONERS**

\_\_\_\_\_  
Jerry G. Sullivan, President

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Larry L. Brady, President

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Roger Querry, Vice-President

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Terry L. Young, Vice-President

\_\_\_\_\_  
Linda Powers

\_\_\_\_\_  
Bud Krohn, Jr.

\_\_\_\_\_  
Thomas J. Roth

ATTEST: \_\_\_\_\_  
Shelia K. Garling, Auditor, Pulaski Co.

\_\_\_\_\_  
Douglas Roth

\_\_\_\_\_  
Alexsondra Haschel

\_\_\_\_\_  
Michael T. Tiede

ATTEST: \_\_\_\_\_  
Shelia K. Garling, Auditor, Pulaski County