



Pulaski Co. Sheriff's Office

110 East Meridian Street
Winamac, Indiana 46996

Employment Application

What Position Are You Applying For:	
<input type="checkbox"/> Communications Officer	<input type="checkbox"/> Deputy
<input type="checkbox"/> Jail Officer	<input type="checkbox"/> Other (Specify) _____

APPLICANT INFORMATION:

Name _____
Last First Middle Maiden

Permanent Address _____
Street or Rural Route Apt. No.

City County State Zip

Telephone (home) - (_____) _____ (business) - (_____) _____
Area Code Area Code

Basic Qualification's For a Pulaski Co. Sheriff's Office Employee

1. Must be a United States Citizen residing in Pulaski County or a surrounding county (Cass, Jasper, White, Starke, Fulton)
2. Must be a minimum of 21 years of age.
3. Must have a high school diploma or it's equivalent. **(Attach Copy)**
4. Birth Certificate and or citizenship papers. **(Attach Copy)**
5. Posses a valid driver's license. **(Attach Copy)**
6. Not have been convicted of a felony/charged w/Domestic Battery.
7. Honorable discharge from military service, if applicable. **(Attach Copy)**
8. Attach copies of all certificates, diplomas or credentials pertaining to your application.
9. The above requirements are needed to make you a candidate for this position.
10. Credit history report.

In all cases where all else is equal a current Pulaski County resident will be preferred.

Instructions For Filling Out The Application.

There will be no exception for anyone not meeting all of the basic requirements. Any application for employment received at the Sheriff's Office after the cut off date, will not be accepted. Applications will be kept on file for one year then destroyed.

Applications must be completed by the applicant. It may be typed or printed in ink.

Answer all questions. If a question does not apply state: **None** or **N/A**. Attach additional pages to the application for any information you may wish to add.

Copies of documents should be submitted. Do not submit originals. Your Mailing address and telephone number must be current and correct. If it changes, you must notify the Sheriff's Office immediately.

Applications will not be accepted unless complete in every respect.

DO NOT INQUIRE REGARDING STATUS OF YOUR APPLICATION.

I. INITIAL REQUIREMENT DATA

A. Are you a U. S. Citizen? _____ If no, explain on a separate sheet and attach documentation.

Social Security Number _____
(For background clearance and payroll information this number is required. This application will not be processed without it.)

B. Your Age _____ Date of Birth _____ Sex _____
(Attach Copy of Birth Certificate)

Race _____ (Information requested for EEO compliance only)

II. FAMILY DATA

A. Marital Status: Married _____ Single _____ Divorced _____ Separated _____

B. Spouse's Name (if applicable) _____

C. Dependent's (if applicable) _____

NAME	AGE	RELATIONSHIP

D. If divorced, are you legally required to make child support payments? _____
Are You Current on child support payments? If no, explain _____

III EDUCATION DATA (Attach transcripts for all) List Accredited High Schools/Colleges/Universities you have attended.

NAME AND ADDRESS OF SCHOOL	COURSE OF STUDY	NUMBER OF HOURS COMPLETED	GPA ON 4.0 SCALE	DID YOU GRADUATE	LIST DIPLOMA OR DEGREE

IV. EMPLOYMENT DATA

A. List chronologically (Most recent employment first) all past and current employment including part time (Use Additional sheets if necessary)

Name of Employer or Business _____

Your Title _____ Duties _____

Dates of Employment From _____ To _____
Month Year Month Year

Reason for Leaving _____

Address Of Business _____

City _____ State & Zip _____ Phone # _____

Name of Employer or Business _____

Your Title _____ Duties _____

Dates of Employment From _____ To _____
Month Year Month Year

Reason for Leaving _____

Address Of Business _____

City _____ State & Zip _____ Phone # _____

Name of Employer or Business _____

Your Title _____ Duties _____

Dates of Employment From _____ To _____
Month Year Month Year

Reason for Leaving _____

Address Of Business _____

City _____ State & Zip _____ Phone # _____

Name of Employer or Business _____

Your Title _____ Duties _____

Dates of Employment From _____ To _____
Month Year Month Year

Reason for Leaving _____

Address Of Business _____

City _____ State & Zip _____ Phone # _____

IV. EMPLOYMENT DATA (Continued)

Name of Employer or Business _____
 Your Title _____ Duties _____

 Dates of Employment From _____ To _____
 Month Year Month Year
 Reason for Leaving _____

 Address Of Business _____
 City _____ State & Zip _____ Phone # _____

Name of Employer or Business _____
 Your Title _____ Duties _____

 Dates of Employment From _____ To _____
 Month Year Month Year
 Reason for Leaving _____

 Address Of Business _____
 City _____ State & Zip _____ Phone # _____

Name of Employer or Business _____
 Your Title _____ Duties _____

 Dates of Employment From _____ To _____
 Month Year Month Year
 Reason for Leaving _____

 Address Of Business _____
 City _____ State & Zip _____ Phone # _____

B. Have you ever been discharged or resigned to prevent being discharged from a position of employment?
 _____ If yes, please explain fully on a separate sheet.

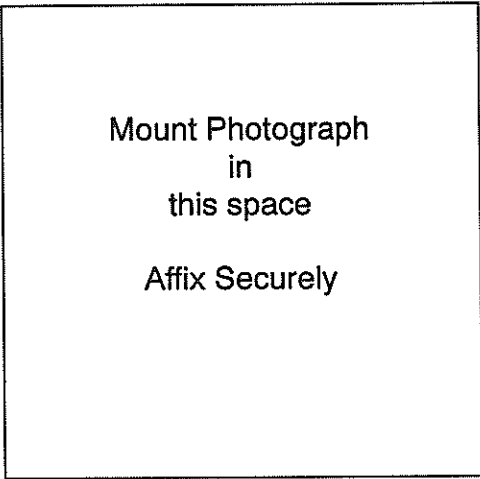
V. REFERENCES: (Please do not list relatives as references)

Name _____ Phone # _____
 Street _____
 City _____ State & Zip _____

Name _____ Phone # _____
 Street _____
 City _____ State & Zip _____

Name _____ Phone # _____
 Street _____
 City _____ State & Zip _____

Name _____ Phone # _____
 Street _____
 City _____ State & Zip _____



Photograph to be front view, head and shoulders,
2 1/2" square, and taken within the past six months.
Other photographs are not acceptable.

I certify that:

- A. Birth Certificate (copy only)
- B. School Transcripts (Grade Reports not accepted)
- C. Military - DD214 if veteran
- D. Photograph - 2 1/2" x 2 1/2"

2. I have personally completed this application

I swear or affirm under penalty of perjury that all
information contained in this application is true and
accurate to the best of my knowledge.

Signature _____

Date _____

CHECK APPLICATION CAREFULLY, BE CERTAIN ALL ITEMS ARE COMPLETE BEFORE MAILING.

**THIS APPLICATION WILL BE RETURNED TO YOU IF ALL INFORMATION IS NOT COMPLETED
AND ALL REQUIRED DOCUMENTS ARE NOT ATTACHED.**

MAIL OR DELIVER TO
PULASKI COUNTY SHERIFF'S OFFICE
110 EAST MERIDIAN STREET
WINAMAC, INDIANA 46996

ADDITIONAL INFORMATION

CERTIFICATION

I hereby authorize the release of any employment data relevant to my employment with Pulaski County, Indiana, for the purpose of an employment investigation. I authorize a thorough investigation of my past employment, activities, and background and agree to cooperate in such investigation, and release from all liability or responsibility all persons and corporations requesting or supplying such information. This investigation may also include a determination regarding whether I have a criminal record.

Should I be permitted to drive county vehicles, I hereby authorize the investigation of any driving records prior to hiring and on an annual basis thereafter.

I agree to submit to any lawful drug, alcohol, or other testing that may be required as a condition of employment or continued employment and understand that refusal to promptly submit and cooperate with such testing prior to or during the course of my employment will result in disqualification from consideration for employment or, if hired, termination.

I fully understand that if employed, any misrepresentation or omission on this Application or any other Pulaski County record will result in dismissal, regardless of the date of discovery. I acknowledge that employment is also subject to a satisfactory review of my references.

Neither this Application nor any statement made to me during the hiring process or thereafter shall be considered a contract of employment of any kind. Where such a contract is intended, I understand that it will be separately entered into and signed by representatives of the County. Absent such a contract, I understand that, if hired, my employment will be terminable-at-will, with or without cause or notice, that I am not being employed for any specified or definite period of time, and that this application is not and is not intended to be a contract, offer, statement or confirmation of or for continued employment. I understand that any employee handbook or manual does not represent an employment contract if I am hired. Pulaski County may alter, modify, amend, or terminate any of its policies and benefits, both as to active and retired employees.

Date

Signature