

The Pulaski County Board of Commissioners convened in Regular Session at 6:00 p.m. Eastern Time in the Commissioner's Room, at the Courthouse in Winamac, Indiana, the call to order by Larry L. Brady, Upon the Pledge of Allegiance the meeting began. Present also was Terry L. Young, Vice-President, Bud Krohn, Jr., Commissioners, Kevin Tankersley, County Attorney and Shelia K. Garling, Auditor.

Also present, other than those who are on the agenda, were: Amber Tomlinson, Anita Goodan, Jerry Locke, Butch Sehstedt, Jeffery Richwine, Eric Wathen, Sheila Jimenez, C. John Kraft, Jr., and Larry Rausch.

IN RE: COMMISSIONERS MINUTES

The Minutes of the Commissioners Meeting of February 2 & 17, 2015 and Executive Session Minutes of February 9 & 18, 2015 were approved as presented upon a motion by Bud Krohn, Jr., seconded by Terry L. Young. Motion carried.

IN RE: PAYROLL & OTHER CLAIMS AND ALLOWANCES

Payroll claims for the period (Hourly: February 1, 2015 – February 14, 2015) were received, considered and action taken thereon as shown on the Payroll Claim & Allowance Docket they were paid on February 27, 2015. Motion made by Bud Krohn, Jr., to pay payroll as submitted, seconded by Terry L. Young. Motion carried.

Regular Claims & Allowance Docket dated March 2, 2015 were received, considered, and action taken thereon as shown presented. Motion made by Terry L. Young to pay claims as submitted except for claim # 134 pay only daily reimbursement amount and no tipping. Seconded by Bud Krohn, Jr. Motion carried.

IN RE: GRANT & CONFERENCE APPROVAL

Comes now, Larry Hoover, EMA Director is 2014 EMPG Grant Agreement approved. Motion made by Terry L. Young to approve, seconded by Bud Krohn, Jr. Motion carried. Motion made by Terry L. Young to approve all conference requests. Seconded by Bud Krohn, Jr. Motion carried. Conference request and approved were : Pulaski County REACT meeting on 3-2-15 @ Winamac IN; the monthly District 2 EMA Director's meeting on 2-5-15 in Mentone IN; The monthly District 2 COAD/VOAD meeting on 3-5-15 at Mentone IN; the EMA/LEPC meeting on 3-18-15 in Winamac IN; the monthly District 2 DPC & General Assembly on 3-26-15 in Plymouth IN; District 2 request for me to help with the Funeral of Father Hesburgh from Notre Dame on March 3, 2015.

RECESSED at 6:04 p.m. for Board of Financial

RECONVENED at 6:12 p.m. to return to regular session.

IN RE: REVOLVING LOAN REQUEST

Comes now, Nathan Origer, CDC director & Sheila Jimenez she has successfully made it through the first part of the loan process. She is interest in making a restaurant for fine dining at 121 West Main St., Winamac IN. Terry L. Young set in on the original meeting for this and we need new business in the county so I approve it. Nathan Origer said that with her experience that he's comfortable bring it to the table. She is asking for a 5 year loan at 3% interest rate. Kevin Tankersley made comment that there is no collateral what so ever for this loan them that the equipment, if it's a fixed fixture they won't get anything back. Sheila said that nothing is going to be attached. Bud Krohn, Jr., asks if she could sell it before she paid the County back, would we get our money first. Kevin Tankersley said that this is kind of the cart before the horse; my job is to make sure you are secure as you can be. We will be certain that we will be a priority. Motion made by Bud Krohn, Jr., to approve, seconded by Terry L. Young. Motion Carried. Nathan said this is the last loan under these guidelines, we are working on new guidelines that will strength are ability to loan.

IN RE: INTERNET

Comes now, Willie DeGroot, DeGroot Technology to bring that he wants the internet system for the Courthouse, Justice Center and Prosecutors office to be better. Let Lightstream bring in a direct fiber optic connections, making us a lot faster, and it would be a little less expensive. Upgrading us for now and in the future, would like to have this all done by June. Motion made by Terry L. Young, go ahead and move forward with fiber optic for all offices. Seconded by Bud Krohn, Jr. Motion carried.

IN RE: CONFERENCE APPROVALS

Motion made by Terry L. Young to approve, seconded by Bud Krohn, Jr. Motion carried. Carrie Harvey, Sheriff's Department to request approval to attend the WTH Training in Indianapolis IN on March 5 & 6, 2015; Shelia Garling, Auditor and Michelle Grostefon to request approval to attend the HR class in Indianapolis IN on March 24, 2015 along with Larry L. Brady. Also attend the Payroll Law 2015 on May 14, 2015 in Lafayette IN. Larry Hoover, EMA to request approval to attend REACT meeting on March 2, 2015 at Pulaski Memorial Hospital, District 2 EMA Director's meeting in Mentone IN on March 5, 2015, District 2 COAD/VOAD meeting in Mentone IN on March 5, 2015, EMA/LEPC meeting on March 18, 2015, District 2 DPC & General Assembly meeting in Plymouth IN on March 26, 2015

IN RE: ICJI – DRUG FREE COMPREHENSIVE COMMUNITY PLAN

Acknowledgement regarding the Drug Free Indiana approved our county's Comprehensive Community Plan.

IN RE: PULASKI COUNTY HOSPITAL FINANCIAL REPORT

Acknowledgement regarding the Hospital's Financial Report. John Kraft CFO of the Hospital was present for questions if needed. Official Bond for Mark Boer was presented for approval. Motion made to approve by Terry L. Young, seconded Bud Krohn, Jr. Motion carried.

IN RE: NEW COPY MACHINES

The new copy machines were delivered today, I (Shelia K. Garling, Auditor) signed a request saying the copy machines were delivered. Motion made by Bud Krohn, Jr, seconded by Terry L. Young. Motion carried.

MARCH 2, 2015 **REGULAR SESSION** **COUNTY COMMISSIONERS**
IN RE: PULASKI COUNTY EMERGENCY MEDICAL SERVICE BILLING POLICY

Motion by Bud Krohn, Jr., to approve, seconded by Terry L. Young. Motion carried.

Pulaski County Emergency Medical Services

Article 1. Billing Policy

This policy is designed to establish basic guidelines for handling patient accounts for services provided by Pulaski County Emergency Medical Services. Pulaski County EMS will not deny any services to individuals based on their ability to pay.

- I. Charges billed for services rendered will be the responsibility of the following:
 - i. The initial technician writing the report will fill out the charge sheet following the guidelines on the explanation of the charge sheet.
 - ii. The charges will be double checked by the auditing technician and initialed as appropriate.
 - iii. The billing/coding personnel will audit the charge when received and verify the charges are appropriate before submitting them.
 - iv. If any discrepancies are noted, they will be addressed with the initial technician, the billing/coding person, and the Director before submission.
- II. Pulaski County will submit any patient's account for services rendered to the patient's insurance carrier(s), if known.
- III. If the patient has a secondary insurance carrier, Pulaski County EMS will submit the remaining balance of the patients account to the secondary once payment has been received from the primary insurance carrier.
- IV. Once payment has been received from the patient's insurance carrier(s), the remaining balance will be sent to the patient if applicable.
- V. If an overpayment was received, it will be repaid to the carrier after notification and verification of overpayment and then obtaining a co-signature from auditor.
- VI. Denials will be investigated and if applicable, resubmitted with additional documentation.
- VII. Pulaski County Emergency Medical Services does have payment arrangements available to all patients.
- VIII. Accounts will be turned over **to local attorney for collections** one hundred and twenty (120) days after receipt of insurance payment(s) if the patient has not attempted or made contact to set up payment arrangements with Pulaski County EMS.
- IX. Pulaski County may write off outstanding patient's balance on an individual account basis after verifying reasonable steps have occurred to settle the balance.
- X. Some accounts may not be turned over **to the attorney** and deemed a write off debt based on the following Criteria:
 - i. The patient is of advanced age (greater than 65 years old)
 - ii. The patient does not have additional insurance other than Medicare or Medicaid or any other financial assistance
 - iii. The patient is long term hospitalized or residential care and has no other means of financial assistance
 - iv. The patient is terminally ill and has limited means
 - v. The patient is deceased
 - vi. **Per local attorney, it is inadvisable to take client to small claims court for any amount under \$250.00. These amounts will be written off.**
- XI. If a patient inquires about paying their balance in full, the patient will receive a ten (10) percent discount when balance is paid in full.
- XII. Any requests for copies of run reports and/or statements will have a \$15.00 fee for the first 10 pages. Any additional pages will have a \$0.25 fee attached per page.

This policy was adopted and signed on: March 2, 2015 by the Pulaski County Commissioners.

PULASKI COUNTY BOARD OF COMMISSIONERS

/s/ Larry L. Brady, President

/s/ Terry L. Young, Vice-President

/s/ Bud Krohn, Jr.

IN RE: DRAINAGE BOARD REQUEST

Motion made to sign the request for an additional appropriation letter for the Drainage Board by Bud Krohn, Jr., seconded by Terry L. Young. Motion carried.

PUBLIC COMMENT:

Larry Rausch ask if there was any way the County Home employees could receive severance pay for them losing their jobs, since they won't have a job, may or may not get unemployment. Kevin Tankersley commented that we need to look into this to see what we would need to do.

Terry L. Young commented that he and Mark Fox went out to a road, to set a speed limit, the road past the park, (200 E) we voted on this, has anything been done.

The meeting was adjourned at 6:53 p.m. Motion made by Terry L. Young, seconded by Bud Krohn, Jr. Motion carried. The next regular meeting will be held on Monday March 16, 2015 in the Commissioners Room, in the Courthouse at 6:00 p.m. Eastern Time.

Signed and dated this 6th day of April, 2015
PULASKI COUNTY BOARD OF COMMISSIONERS

Larry L. Brady, President

Terry L. Young, Vice-President

Bud Krohn, Jr.

ATTEST: _____
Shelia K. Garling, Auditor, Pulaski County